

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005
BOARD OF SELECTMEN MEETING MINUTES

February 11, 2013

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Staff Present: Administrative Coordinator Michael Branley

Also present: Tom Anderson

CALL TO ORDER: Betsy called the meeting to order at 5:30 p.m.

Items to Sign

1. Land Use Change Tax for Map 3 Lot 44
2. Payroll Manifest for 2/11/13
3. Payables Manifest for 2/11/13
4. The Board approved and signed the MS 6
5. The Board approved and signed the 2013 Town Meeting Warrant as drafted

New Business

1. The Board authorized Mike to sign the closing documents for Tax Deeded Condo Unit 11.
2. 2012 Annual Facility Report for the Transfer Station – Mike just wanted to let the Board know that this was being done early this year.
3. Current Labor relations – Mike let the Board know he was planning to attend this workshop on Friday.

Correspondence

1. Letter from the LGC regarding the Town Meeting guidebook
2. Letter from the LGC's Interim Director George Bald

There was a discussion about whether the Town plows out the driveways of older residents who have trouble shoveling or plowing out their driveways. The Board agreed that the Town tries to plow out the end of the driveway but do not plow the actual driveway.

The Board agreed to have Chief Bell's annual review on Monday the 18th at 5:30 p.m. and then have an update with him in public session.

MOTION: Betsy made a motion to enter nonpublic session seconded by Abigail pursuant to RSA 91-A:3, II (a) personnel.

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 5:50 p.m.

Betsy stated that the Board had had some preliminary discussions about the merit increases for some of the highway department employees however that decision and an effective date needed to be agreed to. The Board agreed to give the following merit wage increases per hour effective March 3, 2013: Gary Paige \$1.00 because of effective performance, Lenny Smith \$0.50 because of effective performance, Jason St. Cyr \$0.75 because of effective performance and he has achieved the status of master roads scholar, and George Morgan Jr. \$0.50 because of effective performance and he has achieved the status of master roads scholar. The Board agreed that because George Morgan Jr. is part-time he would also be eligible for the 2.5% COLA increase in April.

The Board discussed Chief Bell's review and all agreed to have Mike send him a letter requesting him to bring the documents the Board has previously requested for his and his officers' personnel files, the overdue weekly activity reports that have not been turned in since the week of December 16, and a written update on his achievement of his goals for 2012. He should also be prepared to discuss his goals for 2013.

The Board did not seal the nonpublic minutes and at 6:00 p.m. Scott made a motion to return to public session, seconded by Betsy. All in favor.

NEXT BOARD OF SELECTMEN MEETING: February 18th at 5:30 p.m.

ADJOURNMENT: Betsy adjourned the meeting at 6:00 p.m.

Respectfully Submitted by Michael Branley

Approved on February 18, 2013

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold